



Urban Assembly

School of Design & Construction

Interested in Summer School?

NOTE: If you did not receive a formal Summer School invitation, but are interested in attending the program, you must take the following steps:

- 1. Read & sign the "Summer School Agreement on the next page. Both Parent and student must sign the agreement.*
- 2. Arrive at summer school on Monday, July 9, 2018 at 8:15 AM.*
- 3. Meet with staff to determine seat availability and course(s) to take.*

Seats are not guaranteed, but students with a signed agreement on Monday, July 9 will have a priority over other students who did not receive an invitation.

Summer School Mission

There is one reason SDC has students enrolled in Summer School: to allow them *the opportunity* to stay on track/get back on track and graduate successfully in the shortest time possible. *It is important to remain focused.*

Summer School Rules & Regulations

Please read the following rules and regulations carefully. Enrolling in summer school means you've agreed to the following:

- ❑ *Behavior* - All behavior expectations are outlined in the New York City Department of Education [Discipline Code](#). Behaviors deserving a Principal or Superintendent Suspension will also result in removal from summer school.
- ❑ *Attendance* - More than 2 class absences will result in dismissal from that summer school class.
- ❑ *Lateness* - Students more than ½ hour late will not be admitted without a note/phone call from parent. Latenesses of less than 30 minutes will be tracked and every 3 lates will equal 1 absence.
- ❑ *Cell Phones & Electronic Devices* - Cell phones must be placed in a Yondr pouch and remain there until you are leaving the building. If phones are seen out of the pouch, they must be given to staff and held in the office for the remainder of the day. Failure to turn in the phone will result in dismissal from summer school. *All students are asked to bring headphones for use with Chromebooks.*

If any of the above have resulted in dismissal from summer school, students have the right to come in, with a parent/guardian, to appeal. The Principal will make a final decision.

Summer School Enrollment Agreement

Please read the following rules and regulations carefully. Enrolling in summer school means you've agreed to the following:

- ❑ Behavior - All behavior expectations are outlined in the New York City Department of Education [Discipline Code](#). Behaviors deserving a Principal or Superintendent Suspension will also result in removal from summer school.
- ❑ Attendance - More than 2 class absences will result in dismissal from that summer school class.
- ❑ Lateness - Students more than ½ hour late will not be admitted without a note/phone call from parent. Latenesses of less than 30 minutes will be tracked and every 3 lates will equal 1 absence.
- ❑ Cell Phones & Electronic Devices - Cell phones must be placed in a Yondr pouch and remain there until you are leaving the building. If phones are seen out of the pouch, they must be given to staff and held in the office for the remainder of the day. Failure to turn in the phone will result in dismissal from summer school. *All students are asked to bring headphones for use with Chromebooks.*

If any of the above have resulted in dismissal from summer school, students have the right to come in, with a parent/guardian, to appeal. The Principal will make a final decision.

Summer School Agreement

I have read and understand the rules above and understand them.

Student Signature

Date

Parent/Guardian Signature

Date

Parent/Guardian Phone Number